



SCHOOL OF Business Administration



Certificate in HR Operations

Learn how organizations hire, support, and manage people – essential skills for any career.
Use your electives to graduate with two degrees: your major and a Certificate in HR Operations!

This program is perfect for...

- Students from any major interested in how organizations manage people
- Exploring HR or people-focused careers
- Students preparing for leadership roles

What you can learn

- Recruit, hire, onboard employees
- Apply employment law & compliance in practice
- Understand compensation systems
- Use HR systems (HRIS) to manage workforce

Support People. Strengthen Organizations.

Build practical HR skills and pursue an industry-recognized HR systems certification, ADP Workforce Now.

Program Curriculum

- BADM A371 – Principles of Management
- MGMT A374 – Human Resource Management
- MGMT A378 – Employment Law and Employee Relations
- MGMT A404 – Talent Compensation and Rewards

