

## ASSISTIVE TECHNOLOGY CENTER

located in the  
Disability Services  
Office in B&E 134



The center accommodates registered DS students by providing appropriate technology and services. This is a partial listing of what is available:

- Alternative formats of printed materials:
  - + DAISY Talking Books
  - + PDF files
  - + MSWord files
- Advanced spell check and grammar check
- Testing alternatives
- Voice-recognition software (Dragon Naturally Speaking)
- Screen-reading software (JAWS)
- Touch-screen and large-screen monitors
- Large-key keyboards
- Braille printing and labeling
- Optical Character Recognition (OCR) software
- Electronic whiteboards with print capability



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## IMPORTANT NUMBERS

(area code 803 unless otherwise indicated)

### ON CAMPUS

Academic Success Center	641-3297
Career Services	641-3440
Counseling Center	641-3609
Disability Services	643-6816
Intercultural Programs	641-3442
Language Learning Center	641-3791
Math Learning Center	641-3470
Pacer Commons Office	641-3790
Pacer Crossings	644-2170
Pacer Downs Office	641-3768
Peer Educators	641-3586
Student Involvement	641-3412
Student Health Center	641-2840
Tutoring Services	641-3297
University POLICE (off-campus telephone)	648-4011
University POLICE (campus telephone)	6111
Wellness Center	641-3641
Writing Room	641-3262

### OFF CAMPUS

Aiken Barnwell Mental Health Center	641-7700
Aiken Center	649-1900
Aiken County Health Dept.	642-1687
Aiken Pregnancy Care Center	642-3949
Aiken Regional Medical Center	641-5000
Alcoholics Anonymous	648-1509
Ask-A-Nurse	800-476-7378
Aurora Pavilion	641-5900
Bradford Health Systems	800-891-9673
Cumbee Center to Assist Abused Persons	649-0480 or 641-4162
Help Line (24-hour Crisis Hotline)	648-9900
Margaret J. Weston Community Health Ctr.	648-4744
Planned Parenthood (Augusta)	706-724-5557
Serenity Behavior Health System	706-432-4800

# Disability Services



UNIVERSITY OF  
**SOUTH  
CAROLINA**  
AIKEN

Office of Disability Services  
Business & Education Building  
Suite 134  
471 University Parkway  
Aiken, SC 29801

Telephone: (803) 643-6816  
TTY: (803) 643-6818  
Internet: [www.usca.edu/ds](http://www.usca.edu/ds)

If you need this information in an alternative format, please contact the Office of Disability Services at (803) 643-6816.

# *WELCOME TO DISABILITY SERVICES AT USC AIKEN*



The Office of Disability Services ("DS") provides services and reasonable accommodations to currently enrolled undergraduate and graduate students who have disabilities. Our mission is to provide students with disabilities equal access to the services, programs and activities of the University so that they may, as independently as possible, meet the demands of University life. By providing information and services, DS encourages and empowers students to reach their full potential as they work toward their educational goals.

DS works with students and faculty members to coordinate accommodations and services in the classroom. Additionally, DS provides information on transitioning from high school to college, and offers assistance to faculty through a variety of training and in-service opportunities. DS arranges academic adjustments and accommodations for students as mandated under the American with Disabilities Act and Section 504 of the Rehabilitation Act of 1973.

To be eligible for services, students must provide medical documentation that provides information about a substantial limitation to one or more

major life activities, specifically as it applies to meeting the demands of University life, in and/out of the classroom. Although some disabilities do not change over time, the medical documentation must address the student's current level of functioning. IEP's and 504 Plans, although providing historical evidence of services and accommodations, are generally not considered sufficient to make a student eligible for services. However, in all situations, every student will be evaluated on a case-by-case basis.

The University has made a commitment to assure equal access for our students who have disabilities. In addition to the many accommodations taking place daily in classrooms across the campus, the University provides an Assistive Technology Center equipped with computer access for students registered with the disability services office, electronic readers, alternative media formats, accessible seating, and modified software and hardware for computer access.

## **Application for Services**

A student must first meet the general admission requirements for the University. A student with a disability must self-identify by writing, calling, or going to the DS Office. The DS Office will then provide a DS registration packet to complete and return. Medical documentation from a

licensed/qualified professional is also required. Upon receipt of the completed application and the medical documentation, the DS Coordinator will conduct a review of the materials to determine whether or not the student meets eligibility for accommodations. An appointment is scheduled by the DS Coordinator to review the student's application and to review needs of the student. Services will begin after the meeting is held, an accommodation plan is developed and appropriate faculty signatures are obtained. For further information regarding the application procedure, please contact the Office of Disability Services at (803) 641-3609 or visit [www.usca.edu/ds](http://www.usca.edu/ds).

## **Student Accommodations May Include:**

- Alternative Testing
- Modified Course Schedules
- Note-taking Services
- Accessible Materials and Services
- Use of the Assistive Technology Center
- Adaptive Technology in the Classroom
- Priority Classroom Seating
- Priority Registration