UNIVERSITY OF SOUTH CAROLINA AIKEN

REQUEST FOR CHANGE OF CAMPUS

DATE: ___________________________  STUDENT NUMBER: ____________

STUDENT NAME: ___________________________  Last  First  Middle

CURRENT MAJOR: ___________________________

ADDRESS WHERE YOU WISH TO BE CONTACTED ABOUT THIS TRANSACTION: ___________________________

PHONE: ___________________________

NOTE: The reciprocal tuition agreement which allows Richmond and Columbia County, Georgia, residents to pay at the in-state tuition rate at USC Aiken does not apply to any other USC campus. Georgia residents will be assessed the out-of-state rate at the new campus.

SECTION 1—REASON FOR REQUEST
☐ RELOCATION
☐ FINANCIAL
☐ CAREER GOALS HAVE CHANGED AND NEW MAJOR IS NOT OFFERED AT USC AIKEN
☐ COMPLETION OF MAJOR I AM SEEKING IS NOT POSSIBLE AT USC AIKEN
☐ CONFLICT WITH A PROFESSOR AND/OR MY SCHOOL/DEPARTMENT
☐ OTHER. EXPLAIN: __________________________________________________________

SECTION 2—CHANGE OF CAMPUS—You must obtain the signatures requested and return to the Office of the Registrar for processing.

A. Request release from USC Aiken School or Department of ___________________________.

Department where your current major is listed.

Release approved by: ___________________________  Date: ___________________________

Signature of USC Aiken School Head/Department Chair

Processed by: ___________________________  Date: ___________________________

Signature of USC Aiken Registrar

B. Request transfer into College/Campus of ___________________________.

Code: ____________

☐ Upper Division  ☐ Lower Division

With a major of: ___________________________.

Code: ____________

Degree of: ___________________________.

Code: ____________

Transfer approved: ___________________________.

Signature of Dean of the College/Campus accepting the student

Date: ___________________________.

Effective for: ☐ Fall  ☐ Spring  ☐ Summer I  ☐ Summer II  Year: ___________________________.

1ST COPY: NEW SCHOOL/CAMPUS  2ND COPY: USC AIKEN SCHOOL/DEPARTMENT

REVISED: 02/15/2007