Dear Applicant:

On behalf of the Resident Student Association, we appreciate your interest in an Executive Board Position with RSA. The RSA Executive Boards position provides students with leadership skills applicable throughout your college years and beyond.

Below are descriptions of the RSA’s Executive Board positions:

**President**—The President of RSA is responsible for representing the best interests of students living in University Housing. He/she must attend and lead bi-weekly meetings, meet regularly with the RSA Advisor, serve as an advisor to other RSA officers, including the University Housing SGA representative, and may also perform other miscellaneous duties as needed.

**Vice President**—The Vice President of RSA is responsible for attending the bi-weekly meetings. He/she may lead meetings in the absence of the President, will serve as an advisor to all Area Representatives, and may also perform other miscellaneous duties as needed.

**Secretary/Treasurer**—The Secretary/Treasurer of RSA is responsible for attending bi-weekly meetings and recording the minutes and attendance records for each meeting. He/she is responsible for submitting electronic copies of the minutes and attendance records to all members of RSA, maintain records for ALL RSA events and distribute copies to members as needed. This person is also responsible for keeping all records of funds and expenditures from the RSA accounts in accordance with the RSA Advisor and/or President, present a report at each meeting of the financial standings, a monthly report on budget appropriations and an end of the semester and year budgets.

**Communications Coordinator (CC)**—The Communications Coordinator of RSA is responsible for serving as the liaison for RSA at all conferences that RSA attends including SCORE, No Frills, NACURH, and SAACURH. He/she is responsible for creating a delegation for RSA members to attend each conference and may also perform other miscellaneous duties as needed.

**Public Relations Chair**—The Public Relations Chair of RSA is responsible for releasing announcements regarding ALL meetings and events hosted by RSA to the RSA mailing list. He/She will also be responsible for releasing announcements regarding programs and events to the student body and students living in housing as needed, serve as the voice of RSA to other organizations both on campus and off as needed, and may also perform other miscellaneous duties as needed.

**Programming/Philanthropy Chair**—The Programming/Philanthropy Chair of RSA is responsible for overseeing programs and events sponsored by RSA. He/she will work in conjunction with other members of RSA in the form of a committee to delegate tasks for programs and events, be responsible for coordinating work with RSA’s adopted philanthropy. This may include but is not limited to getting members of RSA and University Housing involved in volunteering, fundraising, etc., and may also perform other miscellaneous duties as needed.

If you are interested in any of the above position, please review the GPA Requirement, Campaign Procedures and Election Procedure, then fill out the application and return it to the University Housing Office (Pacer Crossings 130) by March 25th 2015.

Sincerely,

Hope Smith-Dunbar
Associate Director of University Housing

**Completed Application Packet Are Due By 5:00 Wednesday, March 25th in the University Housing Office (Pacer Crossing 130)**
GPA Requirement

The RSA Constitution requires students interested in running for an executive position to have a 2.25 cumulative GPA on a 4.0 scale at the time of application. The student must maintain a GPA at or above 2.25 during their term in order to remain in office.

Campaign Procedures

Upon submitting your completed application, you are granted permission by the Resident Student Association to campaign within the confines of UNIVERSITY HOUSING ONLY from March 26\textsuperscript{th} - March 31\textsuperscript{st}

Election Procedures

Elections will be held Wednesday April 1\textsuperscript{st} 2015 from 10 a.m. — 6pm. Residents will check in with an office assistant at their respective office and receive a ballot. Upon completion of the ballot, the student will turn the ballot in to the office assistant. Election results will be certified by 5pm Friday April 3\textsuperscript{rd} 2015.
2015-2016 Resident Student Association Application
University Housing
University of South Carolina Aiken
PLEASE READ CAREFULLY AND PRINT CLEARLY

NAME: ______________________________________________

CAMPUS LOCAL ADDRESS: _____________________________________________

CELL PHONE #: __________________ CUMULATIVE GPA: _________

CAMPUS E-MAIL: ________________________________________________

PLEASE CHECK THE POSITION IN WHICH YOU ARE APPLYING FOR:

☐ PRESIDENT
☐ VICE PRESIDENT
☐ SECRETARY/TREASURER
☐ COMMUNICATIONS COORDINATOR
☐ PUBLIC RELATIONS CHAIR
☐ PROGRAMMING/PHILANTHROPY CHAIR

In an effort to get to know each applicant better, we ask that you please take time to answer each of the following questions to the best of your ability. Keep in mind that these answers will assist you as you prepare your campaign. Please type or print clearly on a separate sheet your answers, and attach to your application. If you have any questions, please contact the Resident Student Association Advisor, Hope Smith-Dunbar, at hopes@usca.edu.

1) Why would you like to be considered for a position on the Resident Student Association Executive Board?
2) What leadership position(s) have you held in the past? How will your experience assist you in the role you’re applying for?
3) If elected, what will you do to enhance University Housing?
4) What activities or experience have you had or participated in with the Resident Student Association at USC Aiken?

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**Article of Understanding**

By signing this Application, I am stating that I have completed it with all necessary information to the best of my ability. I agree to adhere to all policies and procedures pertaining to University Housing and the Resident Student Association, outlined in the University Housing Community Guide, as well as the Resident Student Association Constitution that are made a part of this agreement by references.

__________________________________________________________  _____________________
Signature of Applicant                                          Date

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Be sure that all information included in this application has been completed. Please submit your application no later than 5pm on Tuesday March 25th 2015 to the University Housing Central Office in Pacer Commons 130.